

# Crenshaw Community Hospital Annual Skills Fair

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Psychiatric MHT (Mental Health Tech):

By signing, the employee does attest that he/she has received and understands all of the below education/skills provided by Crenshaw Community Hospital.

Competency Skill	Verbal Explanation	Demonstration	Test	Meets Requirements	Comments	Educator
General Education			Yes			
COVID Prevention			Yes			
Special Services – 2017*			Yes			
Suicide Risk Assessment*			Yes			
* Suicide Leveling			Yes			
* LWBS / AMA			Yes			
* Patient Elopement			Yes			
* Multi Care Plan			Yes			
*Activity/ Group/ Nurses Notes			Yes			
* Body Audit – Comprehensive Body & Skin Assessment			Yes			
* Environmental / Maintenance Rounds & Follow Thru			Yes			
* MHT / Alternate Rounding			Yes			
*Linen/Gown Assessment			Yes			
Basic Mental Health			Yes			
Behavioral Unit Rules			Yes			
CPSI			Yes			
Crisis Prevention			Yes			
Infection Control – PPE & Isolation			Yes			
Handwashing			Yes			
Reportable Diseases			Yes			
Urine Sample Collection			Yes			
Bloodborne Infectious			Yes			

<b>Disease</b>					
<b>EKG</b>			<b>Yes</b>		
<b>Vital Signs</b>			<b>Yes</b>		
<b>Body Mechanics</b>			<b>Yes</b>		
<b>Medical Immobilization</b>			<b>Yes</b>		
<b>FSBS</b>			<b>Yes</b>		
<b>Rapid Response</b>			<b>Yes</b>		
<b>Stroke Alert</b>			<b>Yes</b>		
<b>Wound/Skin Care</b>			<b>Yes</b>		
<b>Fall Prevention</b>			<b>Yes</b>		
<b>HCAHPS - AIDET</b>			<b>Yes</b>		
<b>Core Measures</b>			<b>Yes</b>		
<b>Risk Management</b>			<b>Yes</b>		
<b>Safety</b>			<b>Yes</b>		
<b>HIPAA</b>			<b>Yes</b>		
<b>EMTALA – 72 Hour Hold</b>			<b>Yes</b>		
<b>Hand-Off Communication</b>			<b>Yes</b>		
<b>Annual Certifications UTD</b>					
<b>Employee Health UTD</b>					

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**Employee Signature**

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**Manager's Signature/Date**

# Crenshaw Community Hospital

## Skills Competency: **Non-Clinical POC Psychiatric**

Name: \_\_\_\_\_

PLAN OF CORRECTION ELEMENTS AND EDUCATION	Competent	Needs Remedial
<b>Suicide Patients:</b>		
1. Able to verbalize and identify self -harm and injury		
2. Verbalizes and documents the integrity of the patient's gown		
3. Understands the observation status assigned by the patient's nurse according to the Suicide Leveling Assessment.		
4. Employee is able to verbalize all three observation status categories and understands the difference (Routine:q15 minutes, 1:1 LOS: Line of Sight, 1:1 WAL: within arms length)		
5. Able to verbalize how to document on the MHT rounding form on a suicidal patient.		
<b>ELOPEMENT:</b>		
1. Verbalizes the understanding and assessment of wandering triggers (wanting excessive clothing or changing clothing excessively, trying to obtain money and excessive borrowing from other patients)		
2. Understands how and when to report to the patient's nurse if he/she observes a change in behaviors that may lead to a patient trying to elope.		
<b>MHT/ALTERNATING ROUNDING:</b>		
1. Understands that an employee that is assigned to 1:1 <b>CANNOT</b> be assigned to Alternating Rounding at the same time.		
2. Verbalizes CCH's Policy and Procedure related to the rounding process (MHT Rounds are to be performed and documented in 15 minute increments and Alternating Rounding is completed and documented between the 15 minute increments).		
3. Employee understands that the MHT shall not be assigned another patient that is 1:1 unless the other patient is in the same room and is assigned the observation status of 1:1 LOS only. If one of the patient's observation status is changed (increased or decreased) then the patient must be assigned a different MHT.		
4. The employee understands that the observation must be done correctly at all times and documented. (Placing eyes on the patient to visualize him/her on rounds. Not just looking towards or in the room without walking in the room).		
<b>Group Therapy, Group Activity, Medication Group and Nursing Education Group Therapies</b>		
1. Employee is able to verbalize the following: <b>Group Therapy:</b> All patients must be offered group therapy sessions. If a patient refuses a group session then an individual session must be offered. You should always encourage all patients to attend these therapeutic sessions because this is part of their psychiatric therapy process.		

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PLAN OF CORRECTION ELEMENTS AND EDUCATION	Competent	Needs Remedial
2. Employee is able to verbalize the following: <b>Activity Group:</b> All patients shall be offered at least one adult psychiatric appropriate Group Activity daily. If the patient refuses to attend then the patient must be given an individual activity. The patient should always be encouraged to attend his/her group therapeutic sessions because this is a part of their psychiatric therapy process. <b>Activities are to be provided 7 days a week. Appropriate MHT staff will be assigned this duty for both weekend days.</b>		
3. The employee is able to verbalize the following: <b>Medication Nurse Group:</b> The medication nurse should provide at least <b>one medication nurse group daily</b> . If there is not an assigned Medication Nurse then the Charge Nurse must assign this duty to a nurse for that day shift. The medication group shall be documented and placed in the chart daily.		
4. Employee will be able to understand and verbalize the following: <b>Nurse Education Group:</b> There shall be a Nurse Education Group performed every day as assigned by the Charge Nurse and documented in the patient's chart.		
<b>Linen and Patient Gown Checks</b>		
1. Able to demonstrate how to check the patient's gown and linens for any strings, threads, tears and holes prior to placing the linen on bed and the gown on a patient.		
2. Verbalizes when, where and how the patient's gown is checked prior to placing on the patient at admission and while in 1:1 observation.		
3. Able to explain where the MHT documents the gown check on the MHT Rounding sheet and Comprehensive Skin and Body Assessment in the patient's record.		
4. Employee is able to verbalize that when a patient is placed back on 1:1 observation status the patient is to go back into a gown and the gown must be checked the same way as done on all admissions and every shift until the patient returns to routine checks and the gown is removed.		
<b>Environmental Rounds and Maintenance Follow Through</b>		
1. Understands and able to verbalize the Environmental Rounds and Maintenance follow through process.		
2. Able to verbalize that Environmental Rounds are completed every shift.		
3. Able to verbalize the High and Low Risk Identifiers.		
4. Knows what to do and who to notify if it is an immediate danger (Move the patient and/or patients, notify the Charge Nurse and/or Maintenance, and close/shut down the room until the immediate		

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danger is removed).		
5. Demonstrates how to document the environmental round, work order and log all issues in the Maintenance Log. (The Environmental Rounding Sheets will be placed in the assigned book with a copy of the work order attached and the issue is logged into the Maintenance Log. The work order is then forwarded to the Maintenance Department)		
6. <b>Always Always Always</b> remove the patient and/or patients from any immediate unsafe situation immediately.		
7. The staff member is able to verbalize how a patient's room should be maintained and kept on a daily basis. (Housekeeping will clean all patients' rooms on a daily basis. The patient should be encouraged to keep his/her rooms clean and picked up at all times)		

\_\_\_\_\_ Date: \_\_\_\_\_  
**Preceptor**

\_\_\_\_\_ Date: \_\_\_\_\_  
**Employee Signature**